




Smart UC Mobility for Android Quick Reference Guide

Search for Contacts

- Tap the Magnifying glass 
- Enter the search criteria

How to Make a Call to a Contact

Take a call using one of the following methods:

- Tap the contact 
- From the contact card, tap on the handset icon 
- Select VoIP Call or Mobile
- The call will commence

How to Make a Call to an Ad Hoc Number

To dial a number not listed in your contacts:

- Tap the **dial pad**  and enter the number
- Tap Call 
- Select VoIP Call or Mobile
- The call will commence

How to Answer an Incoming Call

Calls to your desk phone will ring on the Commander Mobility Client only if it is running.

- When your phone alerts you to a call, tap **Accept** to answer the call or **Decline** to refuse the call.
- When you Decline a call the caller will hear the busy signal.

How to Transfer a Call

- While on a call, tap **Options**
- Tap Add Call
- Enter the name or number of the party the call is to be transferred to
- Select either **Talk and Transfer** to announce the call or **Transfer** for an immediate transfer
- Tap **Transfer** to complete the call



My Information

View and update your details, avatar, presence and location

Menu Button

This is a button on your Android handset. It may be located in a different place than displayed here

The main view contains a number of tabs that present information about the contacts and communications options available as follows:



Chat - View your **Buddies** list, **Chat History** and **My Room** list.



Dial Pad - Make calls





History - View incoming, outgoing, and missed calls



Contacts - View your local contacts or search for directory contacts

To Pull a Call to your Mobile

- Tap the Dial pad 
- Tap Call Options 
- Tap Pull Call

The call will be transferred to your mobile.

How to Start a Conference Call

- While on a call, tap on the **Options**
- Select Conference
- Enter the number or name of the new party to be added
- Tap **Add**
- The call will display as a group communication

How to Start a Chat

- Tap **Chat**
- Tap **Start** a New Chat
- Select the contact/s you need to chat with
- Tap **Add Contact** to add more people to the chat

Do Not Disturb

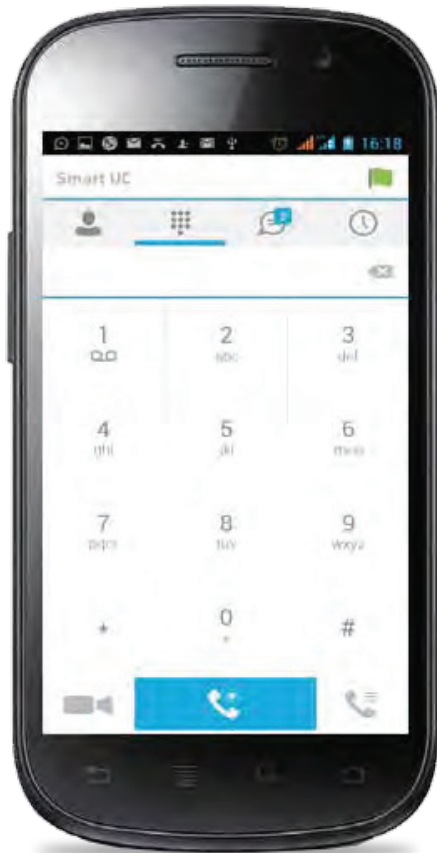
When activated all calls will be blocked. You can forward some or all calls if needed.

- Tap **Menu** followed by **Settings** and then **Call Settings**
- Select Do Not Disturb
- Check Enable to activate

Hide Number

When the Hide Number feature is enabled your number is hidden from the called party. Calls to colleagues at your business site will see your number displayed.

- Tap **Menu** followed by **Settings** and then **Call Settings**
- Select Hide Number
- Check **Enable** to hide number



Call Forward

The Forward Calls feature automatically forwards incoming calls (from your business phone) to an alternate phone number that is configured.

- Tap **Menu** followed by **Settings** and then **Call Settings**
- Identify which type of forwarding to be enabled and tap for your selection
- Check **Enable**
- Enter a phone number for incoming calls to be forwarded
- Tap **OK**

When enabled Forward Always will take precedence over any other feature.

Remote Office

Remote Office allows a user to assign any other landline or mobile phone number as your business phone number and have outgoing calls billed to your business number.

To enable Remote Office:

- Tap **Menu** followed by **Settings** and then **Call Settings**
- Select Remote Office
- Check **Enable** service and enter the remote office number in the phone number field
- Tap **OK**

Mobility

To configure:

- Tap **Menu** followed by **Settings** and then **Call Settings**
- Select Mobility
- Tap **Mobility** to enable
- Check the box to enable, tap **OK**
- Tap **Mobile Phone** enter mobile phone number, tap **OK**
- Tap **Phones To Ring** and select **Fixed**, **Mobile** or **Both**, then tap **OK**
- If required enable the following: Alert Click To Dial Calls, Alert Group Paging Calls, Call Control, Use Diversion Inhibitor and Answer Confirmation

Simultaneous Ring Personal

Simultaneous Ring feature allows up to 10 phone numbers to be defined. All numbers defined will ring at the same time as your primary business phone number.

- Tap **Menu** followed by **Settings** and then **Call Settings**
- Select Simultaneous Ring
- Check **Enabled** checkbox
- If required, check Do not ring my Simultaneous Ring Numbers if I am already on a call
- Tap add **+** to **add** a location
- If required, check the **Answer confirmation** required checkbox to ensure that the call will be connected to a live party
- Enter the Phone number
- Tap **OK**

Simultaneous Ringing is evoked before Remote Office so that all secondary destinations will ring at the same time as the Remote Office

Commander Anywhere

Commander Anywhere allows users to enable their mobile phone to behave as if the phones were an extension of the telephony exchange.

To configure:

- Tap **Menu** followed by **Settings** and then **Call Settings**
- Select Commander Anywhere
- Check the box to enable **Alert all** locations
- Tap add **+** to add a new location
- Tap **Telephone Number** and enter the number then tap **OK**
- Tap to enable each of the following, if required:
- Call Control - Determines that call control options are to be performed by the BroadWorks Anywhere location device rather than your desk phone settings
- Diversion Inhibitor - Stops calls being forwarded to your mobile voicemail or other location if set
- Answer confirmation - Prompts for a key to be pressed when you answer
- Click **Add**